



Office of the Building Official
777 Lynn Street
P.O. Box 427
Herndon, VA 20172-0427
(703) 435-6850 Phone
(703) 318-8492 Fax

Commercial Sign Permit Application		PERMIT#
<u>Site Location:</u> Address: _____	<u>Project Information:</u> Est. Construction Cost: \$ _____	
<u>Owner Information:</u> Name: _____ Address: _____ City: _____ State: _____ Zip: _____ Phone Number: _____	Tenant/Building Name: _____ Sign Dimensions: _____ Wall Mounted: _____ Free Standing: _____ ARB Approved (if applicable): _____ HPRB Approved (if applicable): _____ Master Sign Plan: _____ Description/Comments: _____ _____	
<u>Architect/Engineer:</u> Name: _____ Address: _____ City: _____ State: _____ Zip: _____ License #: _____ Exp. _____		
<u>Contractor Information:</u> Name: _____ Address: _____ City: _____ State: _____ Zip: _____ State License#: _____ Exp: _____ Phone Number: _____	<u>Submitter Information:</u> Name: _____ Address: _____ City: _____ State: _____ Zip: _____ Phone Number: _____ Fax Number: _____	
<p>I hereby certify that I have the authority to make this application, that the information given is correct, and that use and construction shall conform to County Health Regulations, Building and Zoning Ordinances, and private deed restrictions, if any, which are imposed on the property. Furthermore, I certify that all materials used for work performed under this permit will be paid directly to the supplier by the property owner, and that all compensation will be on an hourly basis and paid by the property owner directly to the person(s) performing work under this permit.</p>		
Signature Contact, Owner or Authorized Agent	Date	Phone Number
		Print Name

RETURN THIS COMPLETED APPLICATION TO THE OFFICE OF THE BUILDING OFFICIAL FOR ISSUANCE OF A BUILDING PERMIT